

AGENDA ITEM 8.

To: Mat Rexroad, Chair  
and Members of the Board of Directors

From: Mat Ehrhardt, P.E., Executive Director/APCO

Date: January 13, 2010

**Subject: Committee Assignments for Calendar Year 2010**

Recommended Action

Review the draft committee assignments listed below and based on the Board's discussion, appoint members to the committees as appropriate.

Background

Over time the Board has authorized various committees to provide oversight of District programs prior to their being brought to the Board. At the first regular meeting of the year, assignments are made for the calendar year. A description of each committee is found below:

***Personnel Committee:***

The District's personnel committee is composed of the Chair and Vice Chair, with one more board member rounding out the committee to three board members. The third member has historically been the past chair of the District. The personnel committee convenes on issues related to personnel, i.e., APCO evaluation, salary and benefit compensation, and possible confidential matters. They meet an average of two times per year.

***Budget and Audit Committee:***

Budget and audit committee members are called upon approximately two to three times per year. The committee meets with representatives from the accounting firm performing the District's annual audit, and then reports the findings to the full Board. Additionally, staff meets with the committee to review the proposed budget prior to presentation to the full Board. Five members serve on this committee.

***Clean Air Funds Committee:***

The committee function has been revised by the changes to the Clean Air Funds Grant Program. The committee will now meet on an as needed basis. The committee consists of three Yolo and three Solano members. The three Solano members typically serve on the STA Clean Air Funds Committee. The STA committee will review Clean Air Grant Fund Applications and make a recommendation on the Solano County projects to the full Board.

***Yolo Clean Air Funds Committee:***

This committee meets once per year and will review Clean Air Fund grant applications and make recommendations on the Yolo County projects to the full Board. The committee consists of three Yolo city representatives and three Yolo County Supervisors.

***Technical Review Committee:***

This committee meets on an as needed basis to review new rules and regulations as proposed by District staff, and prior to the new rules being brought to the full Board. Three members are selected to serve on this committee.

***Legislative Committee:***

This committee was established by the Board at the July 2007 meeting. The committee will meet to review the existing legislative platform and make recommendations to the full board. The committee should be split between members who represent cities and counties and should be split equally between members of each county.

***Basin Control Council Representative:***

The Board assigns the District representative on the Basin Control Council. The representative typically is the Yolo County 5<sup>th</sup> District Supervisor.

**Recommendations**

Outlined below is a draft slate of assignments for the Board's review and discussion.

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|----------------------------|---|
| Personnel (3):             | District staff recommends assigning the Chair, Vice Chair and Past Chair. This would be Matt Rexroad and the newly appointed Chair and Vice Chair.  |
| Budget & Audit (5):        | The subcommittee currently has no vacancies. District staff recommends appointing the existing subcommittee members. The existing members are Mike Reagan (Chair), Jack Batchelor, Art Pimentel, Jim Provenza and Jan Vick.                           |
| Clean Air Funds (6):       | The subcommittee currently has no vacancies. District staff recommends appointing the existing subcommittee members. The current clean air fund subcommittee members are Len Augustine, Wes Beers, John Vasquez, Duane Chamberlain and Helen Thomson. |
| Yolo Clean Air Funds (6):  | The committee currently has no vacancies. District staff recommends appointing the existing subcommittee members. The existing committee members are Wes Beers, Lamar Heystek, Mike Martin, Art Pimentel, Duane Chamberlain and Helen Thomson.        |
| Technical Review (3):      | The committee currently has no vacancies. District staff recommends appointing the existing subcommittee members. The existing subcommittee members are Len Augustine, Wes Beers and Linda Seifert.   |
| Legislative Committee (6): | The committee currently has no vacancies. District staff recommends appointing the existing subcommittee members. Existing subcommittee members include Helen Thomson (Chair), Matt Rexroad, Jan Vick, Jack Batchelor, Jim Provenza and Mike Reagan.  |
| BCC Representative:        | District staff recommends that Duane Chamberlain continue to serve as the BCC representative.   |