

AGENDA ITEM 2.C.

To: Matt Rexroad, Chair
and Members of the Board of Directors

From: Mat Ehrhardt, P.E., Executive Director/APCO

Date: December 9, 2009

Subject: Office Closed to the Public on December 24, 2009

Informational Only

The District will be closed to the public on December 24, 2009. The decision was made after reviewing the level of requests for the day off. Traditionally this is a slow day for public interaction.

Employees will have the option of working that day if they choose to, but they can take the day off using accrued leave.

The District will post the closure to the public on the District's web site.