



WOOD SMOKE Reduction Program



Voucher Application Checklist

For questions, call: (530) 757-3650 or email: woodstove@ysaqmd.org

IMPORTANT CHECKLIST

You must provide the following 2 items in order for your application to be accepted:

- 1. Photograph of your old wood stove – the one being replaced
(Currently installed in the home and operational)
- 2. Completed and signed Voucher Application

This additional form is required if the wood-burning device is located within a rental home:

- Owner/Tenant Agreement



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HOW THE VOUCHER PROGRAM WORKS

1. The Yolo-Solano Air Quality Management District (District) is offering rebate vouchers to homeowners within District boundaries to replace non-EPA certified wood stoves, fireplace inserts, or open-hearth fireplaces **used as a primary source of heat** with new, cleaner burning devices. The new device must be replaced with an EPA certified wood stove, EPA certified pellet stove, natural gas stove, propane stove, electric stove, or ductless mini-split heat pump.

Applications for rebate vouchers will be accepted until project dollars are depleted. **Be sure to include a photo of the currently installed older stove, fireplace insert, or fireplace.** The completed application must be signed by the homeowner and submitted to the District.

2. Standard (non-low income) vouchers cover all eligible costs up to a maximum of \$1,000.
3. Vouchers cover all eligible project costs up to a maximum of **\$3,500 for applicants qualifying as low-income.** Applicants are eligible for a Voucher if the household can demonstrate their participation in a Low Income Assistance Program (WIC, PG and E CARE, LIHEAP).
4. The program is available to both homeowners and renters. In the case of rental properties, formal approval from the property owner will be required as part of the approval process.
5. The applicant may redeem the voucher from participating retailers only. The voucher must be redeemed within four (4) weeks from the date of issuance. The voucher expiration date may be extended at the discretion of the District. Vouchers will be applied as an instant rebate off the total price of the stove. The applicant will schedule an in-home estimate with a participating retailer. The retailer will verify the stove's eligibility and present an estimate to the Applicant. No retroactive rebates are allowed.
6. New devices must be professionally installed by a licensed retailer/installer in accordance with local fire and building codes. A building permit must be obtained prior to installation of the new device if required by the city or county building department. No do-it-yourself installations are allowed under this program. Installations must occur within ninety (90) days of purchase.
7. Older stoves or appliances that are replaced through the program must be permanently removed from service and surrendered to the participating retailer, who will render them inoperable and coordinate their disposal and recycling. The participating retailer will take a photo of the older stove prior to removing it and upon its destruction, and will also take a photo of the replacement stove after it is installed.
8. Participating retailers and/or their licensed installers will provide training on proper wood storage and wood burning practices (if applicable) and device operation and maintenance.



Voucher Application Form

This project is supported by the California Climate Investments (CCI) program.

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VOUCHER APPLICATION

All sections of this application must be completed. A copy should be retained by the Applicant for his or her records. The voucher program is not responsible for materials lost by mail. Please review the program terms prior to signing below and submit your completed application with attachments by email, mail, or hand delivery to:

Jim Antone
Yolo-Solano Air Quality Management District
1947 Galileo Court, Suite 103
Davis, CA 95618
woodstove@ysaqmd.org

APPLICANT INFORMATION

Name: _____

Physical Home Address (older appliance must be located within the District):

Mailing Address (if different): _____

Phone Number: _____ Email: _____

EXISTING WOOD BURNING DEVICE

Make/Model: _____ Year Manufactured/Age: _____

I have included a picture of my older appliance

My older device is (check one):

A non-certified freestanding woodstove

A non-certified woodstove insert

An open hearth fireplace

My older device provides the primary source of heat

New device to be installed:

EPA certified woodstove/insert

Natural gas

Propane

EPA certified pellet stove/insert

Electric

Ductless mini-split heat pump

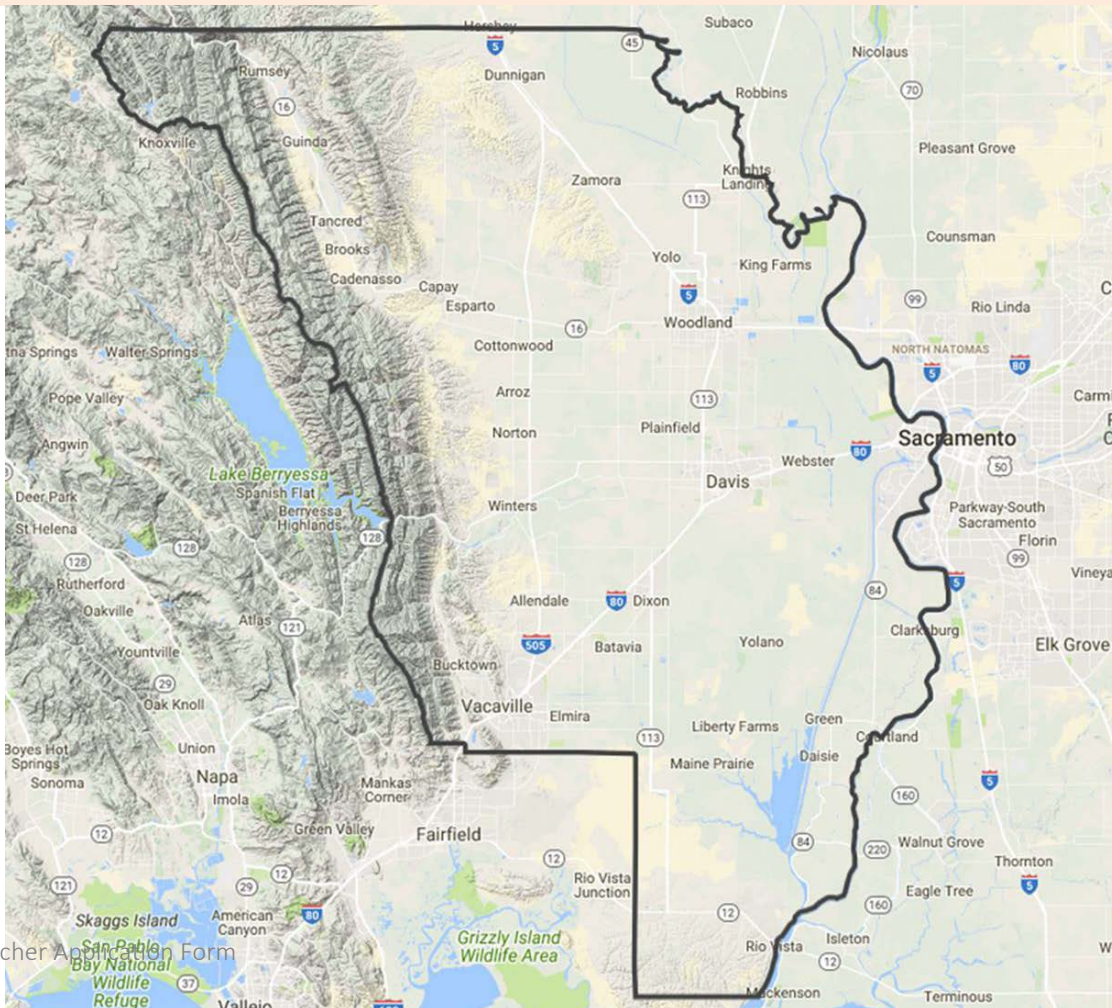
LOW INCOME ELIGIBILITY

- Eligibility Documentation (indicate qualification below – backup documentation required)
- Proof of participation in a federal or state income assistance program (WIC, CARE, LIHEAP) or most recent tax return

ADDITIONAL INFORMATION

1. How did you hear about the Change-out Program? _____
2. Why are you applying? (Please check all that apply.)
 - Not satisfied with current device;
 - To reduce pollution;
 - To save money;
 - Other: _____
3. Was the rebate a significant factor in replacing your stove? Yes No
4. In a typical heating season, how many cords of wood do you typically burn? _____
5. Is your current device used as a primary source of heat (is it used as the main heat source of the residence at least 50% of the time during the winter)? Yes No

MAP OF DISTRICT BOUNDARIES



APPLICANT CERTIFICATION

I certify the following:

- a. I understand that only a currently installed and operating non-EPA certified wood burning appliance used as a primary source of heat is eligible to be replaced under this program.
- b. I understand that participants are limited to receiving one rebate voucher per address.
- c. I understand that applications are processed in the order they are received. Rebates will be distributed on a first-come, first-served basis. Funding is limited; rebates are not guaranteed. The voucher will only be valid for four (4) weeks from the date of its issuance. No retroactive rebates are available. Voucher expiration date may be extended at the discretion of the DISTRICT.
- d. I understand that applications may only be accepted for homeowners within the District.
- e. I understand that if I qualify, I will receive a voucher and a current list of participating retailers who will honor the voucher if it is submitted by the expiration date written on the voucher.
- f. The participating retailer who installs the new device is responsible for properly dismantling and disposing of the old device.
- g. If I choose to replace a device with funds from this program, I will make a commitment to purchase a device from a participating retailer within the four (4) week period and authorize the retailer to forward to the DISTRICT a notification of the purchase agreement, with verification that my existing wood burning device is not EPA-certified.
- h. I understand that devices purchased with funds from this program will be professionally installed by a licensed installer and that there may be additional costs for installation including a permit from my community for installation. Installations must comply with all local fire and building codes. The installation must be coordinated and certified by the participating retailer and must be completed within ninety (90) days of redeeming the voucher. Installation expiration date may be extended at the discretion of the DISTRICT.
- i. I understand that I am responsible to pay the retailer for the purchase price of my new device, less the voucher amount.
- j. I understand that I will forfeit my voucher if I provide the DISTRICT with false information or fail to obtain any required permit or if the required information is not submitted to the DISTRICT prior to the expiration date listed on the voucher.
- k. The DISTRICT does not warranty any devices purchased under this voucher program, including, but not limited to, the quality or functionality of the device, or my satisfaction with it.
- l. I understand that proper wood burning practices (e.g., burning only dry, seasoned wood) and proper stove installation and operation (e.g., maintaining a hot fire) are critical to the effectiveness of my new device. I further agree to receive training on proper wood storage and wood burning practices (if applicable), device operation and maintenance from the participating retailer or installer.
- m. Applications will be treated in accordance with Public Records Act requirements. Certain information, subject to those requirements, may be publicly disclosed.

Applicant Signature: _____

Date: _____