


**AGENDA ITEM 6I**

To: Jim Provenza, Chair  
and Members of the Board of Directors

From: Mat Ehrhardt, P.E., Executive Director/APCO 

Date: January 12, 2022

**Subject: Purchase a Met One Air Sampler**

**Recommended Action**

Approve the purchase of an air sampler manufactured by Met One Instruments.

**Background**

As part of our FY2021 EPA 103 grant, our District was approved for funding to purchase this specific portable air sampling monitor, which is the industry standard for continuous PM sampling. We received the funding in August 2021. Our District currently has a Met One E-sampler, but it has exceeded its useful life. The cost of the new sampler (with tax and shipping) is \$5,350.99 and it has a useful life over 1 year, therefore per our District's administrative policy (section 310) it is a "fixed asset".

The District's administrative policy (section 314) states that the APCO may purchase fixed assets that have been approved by the Board. Therefore, we are asking the Board to approve the purchase of this fixed asset.

**Budget Impact**

This item is a fixed asset not allocated within the budget. The budget adjustment will be within the APCO's authority since the expense will be covered by savings from other expense categories in the general fund.