

**Exhibit A: Proposed Project Details and Work Statement**

<b>Project Timeline</b>	
Proposed Start Date:	
Proposed Completion Date:	

<b>Activity Breakdown</b>				
Period		Activity Description	Expense	
Start Date	End Date			
			\$	
			\$	
			\$	
			\$	
<b>Total:</b>			\$	

<b>Primary Contact Information</b>			
Full Name:		Title:	
Phone:		Email:	

<b>Work Statement</b>

## Exhibit B: Qualifications and Experience

Length of time the Proposer has worked as a contractor:
Please list any other experience you or your company have providing other government agencies with website redesign and development services with ADA accessibility compliance services:
Please list links to websites you have designed for the agencies listed above:
Have you ever defaulted on a contract? If yes, where and why?
Have you ever been suspended or debarred by any government agency? If yes, please explain.
In the past five years, has any claim been made in court or arbitration against you or your company concerning your or your company's work on a project?
Provide a statement of conflict you and/or other key staff may have regarding these services. The statement should not only include actual conflicts, but also any working relationships that may be perceived by disinterested parties as a conflict. If no potential conflicts of interest are identified, so state in your proposal.

Describe your understanding of this project and outline your proposed approach to website design and development. Include your process from discovery through launch, key phases, stakeholder engagement, and how you ensure the final product meets client goals and user needs.

Describe your experience designing and maintaining websites that meet ADA and WCAG accessibility standards. Include specific tools, testing methods, and workflows you use to ensure compliance, as well as examples of past accessible projects.

Provide an overview of your technical approach, including your preferred CMS platform, hosting environment, and strategies for security and scalability. Describe how your solutions support long-term performance, reliability, and ease of maintenance.

Indicate whether your proposed solution includes any ongoing or recurring costs. If yes, provide a detailed breakdown of these costs, including but not limited to hosting, licensing, maintenance, support, and subscription fees. Specify the frequency (monthly, annual, etc.) and any variables that may affect pricing over time.

### Exhibit C: Previous Customer References

Please provide at least three customer references for whom you have performed a job similar in size and scope (preferably for California state or local government agencies or customers within the greater Sacramento area).

<b>Reference #1</b>			
Organization Name:			
Address:			
Contact Person:			
Telephone:		Email:	
Date Services Provided:		Contract Value:	\$
Please describe services provided below:			

<b>Reference #2</b>			
Organization Name:			
Address:			
Contact Person:			
Telephone:		Email:	
Date Services Provided:		Contract Value:	\$
Please describe services provided below:			

<b>Reference #3</b>			
Organization Name:			
Address:			
Contact Person:			
Telephone:		Email:	
Date Services Provided:		Contract Value:	\$
Please describe services provided below:			

**Exhibit D: Signature Page**

**RFP Name: Website Redesign and Development Services with ADA Accessibility Compliance**

The undersigned supplier hereby certifies that he/she has read the document in its entirety, understands the specifications, agrees to all instructions, terms, conditions, and addenda set forth in this request. Supplier further certifies that the prices and terms submitted for said product(s) and/or service(s) have been carefully reviewed and are submitted as correct and final, and shall be honored for the length of time indicated in the request.

I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:

Company Name:			
Mailing Address:			
Name of Authorized Signatory:		Title:	
Authorized Signatory Signature:		Date:	

**Exhibit E: Non-Collusion and Non-Conflict of Interest Statement**

I, \_\_\_\_\_, am the  
(Full Name)  
\_\_\_\_\_ of \_\_\_\_\_,  
(Position Title) (Company)

The term “Offeror”, as used herein, includes the individual or business entity submitting the Offer and for the purpose of this Affidavit includes the directors, officers, partners, managers, members, principals, owners, agents, representatives, employees, other parties in interest of the Offeror, and anyone or any entity acting for or on behalf of the Offeror, including a subcontractor in connection with this Offer.

1. **Anti-Collusion Statement.** The Offeror has not in any way directly or indirectly:
  - a. Colluded, conspired, or agreed with any other person, firm, corporation, offeror or potential offeror to the amount of this Offer or the terms or conditions of this Offer.
  - b. Paid or agreed to pay any other person, firm, corporation, offeror or potential offeror any money or anything of value in return for assistance in procuring or attempting to procure a contract or in return for establishing the prices in the attached Offer or the offer of any other offeror.
  
2. **Preparation of Solicitation and Contract Documents.** The Offeror has not received any compensation or a promise of compensation for participating in the preparation or development of the underlying Solicitation or Contract documents. In addition, the Offeror has not otherwise participated in the preparation or development of the underlying Solicitation or Contract documents, except to the extent of any comments or questions and responses in the solicitation process, which are available to all offerors, so as to have an unfair advantage over other offerors, provided that the Offeror may have provided relevant product or process information to a consultant in the normal course of its business.
  
3. **Participation in Decision Making Process.** The Offeror has not participated in the evaluation of offers or other decision making process for this Solicitation, and, if Offeror is awarded a contract hereunder, no individual, agent, representative, consultant, subcontractor, or subconsultant associated with Offeror, who may have been involved in the evaluation or other decision making process for this Solicitation, will have any direct or indirect financial interest in the contract, provided that the Offeror may have provided relevant product or process information to a consultant in the normal course of its business.
  
4. **Present Knowledge.** The Offeror is not presently aware of any potential or actual conflicts of interest regarding this Solicitation, which either enabled Offeror to obtain an advantage over other offerors or would prevent Offeror from advancing the best interests of the District in the course of the performance of the Contract.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Signature:	Date:

**Exhibit F: Exceptions to Sample Contract**

All District Contract requirements by section, subsection, or numbered item for which Vendor has stated “Read and do not comply” are considered exceptions and must be documented in this form. Vendor may add additional rows to the table as necessary to include all exceptions taken. If no exceptions were taken, Vendor should write “No Exceptions” under the “Requirement(s) Section Number and Text” for Exception in row number 1.

Exception Number	Contract Section, Number, Requirement(s) and Text	Nature of Exception and how Vendor’s Response Still Meets RFP Requirements
1.		
2.		
3.		
4.		
5.		

Signature:	Date: